

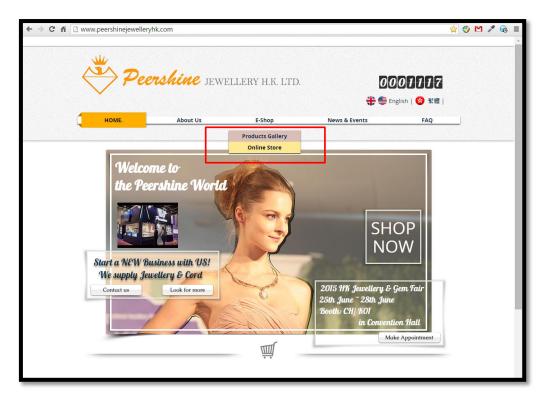
Peershine Jewellery HK Ltd.

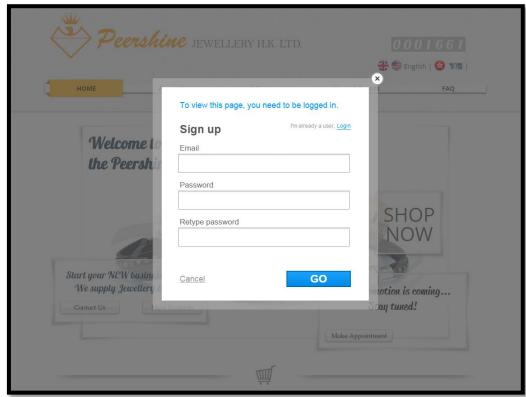
E-Shop Instruction (DEMO)

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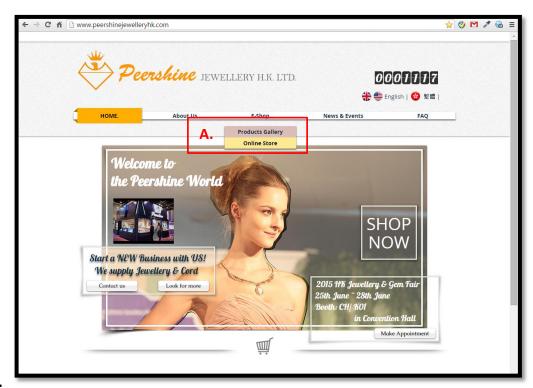
Membership registration Instruction





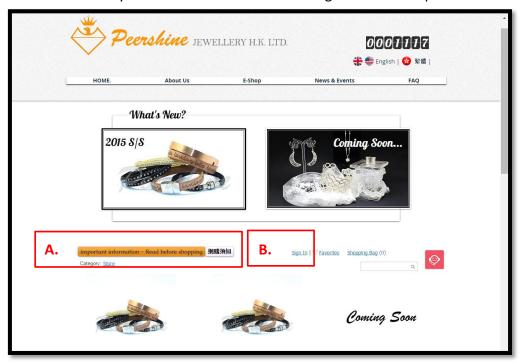
You will see the Sign Up pop-up, please kindly register as our member, you will receive an e-mail once our admin looked up on your registration. Member ship will be apprroved after your replied. Only members are allowed to view and shop our products. Thank you!

VIP Sign Up Instruction



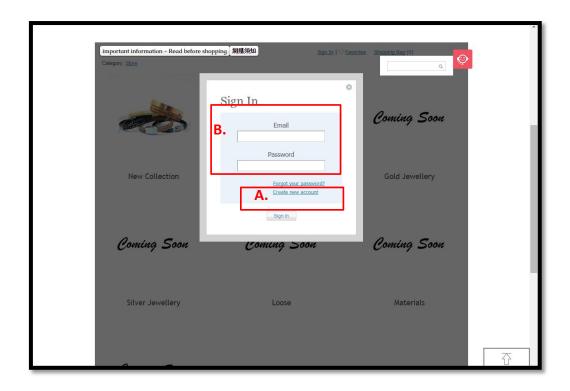
Step 1.

A. Go to PeershineJewelleryhk.com. Click Online Store will go to our E-Shop.



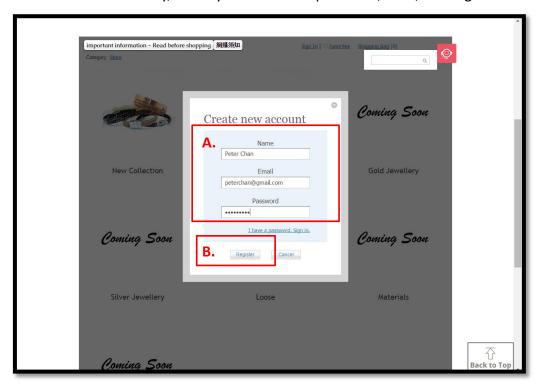
Step 2.

- A. **Read the "important information Read before shopping".** It has useful information for you to know more on our E-Shop, and how could you purchase with our best benefited price.
- B. Then, back to the page and click "Sign In".



Step 3.

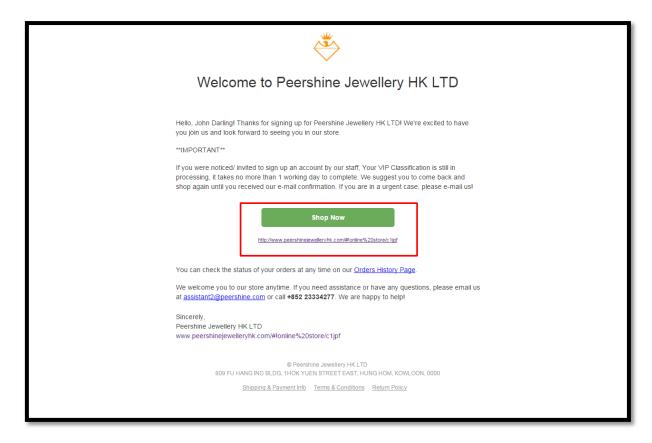
- A. Click "Create new account" to register as our member.
- B. If you have an account already, insert you e-mail and password, then, click sign in.



Step 4.

- A. Insert your "Name"; "E-mail"; "Password"
- B. Click Register. Your e-mail will be used to receive our confirmation; invoice; shipping details, etc.

Sign up Confirmation



Step 5.

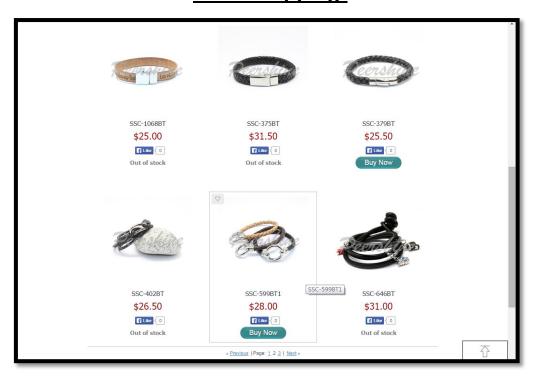
You will receive our confirmation e-mail once you successfully registered. Go and enjoy your shopping with us by click on the "Shop Now".

**Reminder:

If you were noticed/ invited to sign up an account by our staff, your VIP classification is still in processing, it takes no more than 1 working day to complete. We suggest you to come back and shop again until you received our e-mail confirmation.

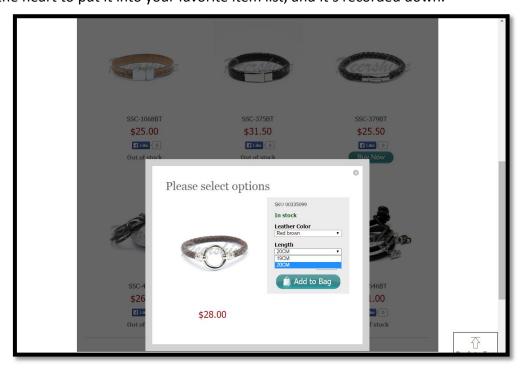
If you are in an urgent case, Please e-mail us!

Start Shopping!



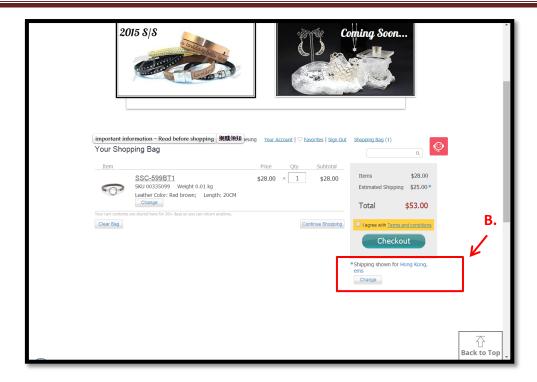
Step 6.

- A. Select your favorite Item, and click Buy Now.
- B. Click the heart to put it into your favorite item list, and it's recorded down.



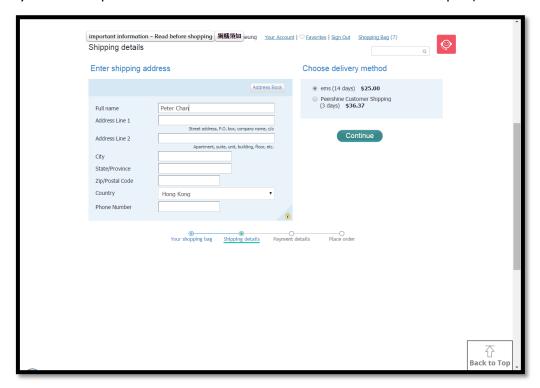
<u>Step 7.</u>

A. Select the options from the products, and Add to Bag



Step 8.

- A. Click Shopping Bag, and see what you have selected
- B. Select the Shipping method. Check out if your shopping is finished
- C. You may ask our helps. Our customer service office hour is 9.00am 5.00pm (UTC +8:00)



Step 9.

A. Enter shipping address. Fill in all the details and continue to the payment step.

About Payment

This is very important information, please read this before order

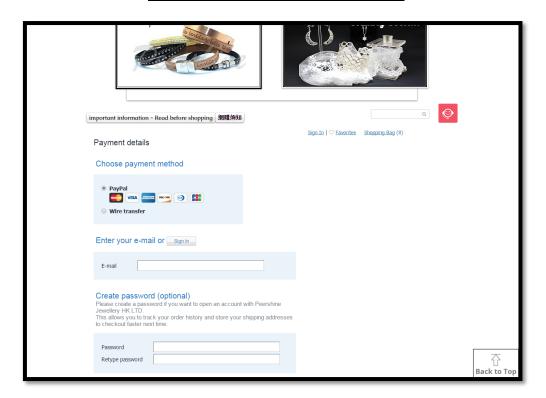
Instruction

- 1. Once you enter to the payment page, please HOLD and PAUSE for the payment stage.
- 2. Click "Cancel and Return to Peershine Jewellery Hk Ltd." (You could review again once you login.)



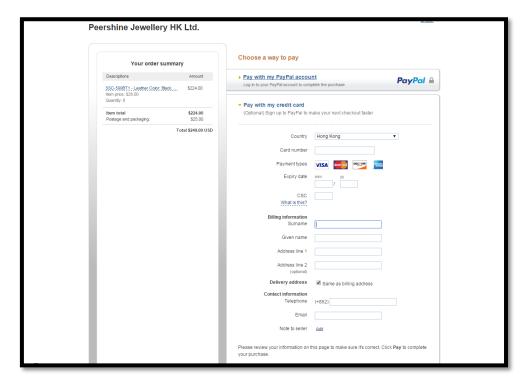
- 3. We will put your order into <u>"Awaiting payment"</u> stage. You will receive an e-mail announcement together with an unofficial invoice listed with your ordered products.
- 4. Our staff will contact you and confirm the order details. (all contacting is available in our working days, please remain patient if you order during weekend)
- 5. An official Invoice listed with the discounted price of each item will be send out and please kindly confirm it with your unofficial invoice, and check if there's any problems.
- 6. If you would like to edit your order, please let us know in Step 5.
- 7. Once your order has been final confirmed, you may go back to your account and check out again. REMEMBER to select the correct shipping method.

Payment Method - PayPal



Step 10.

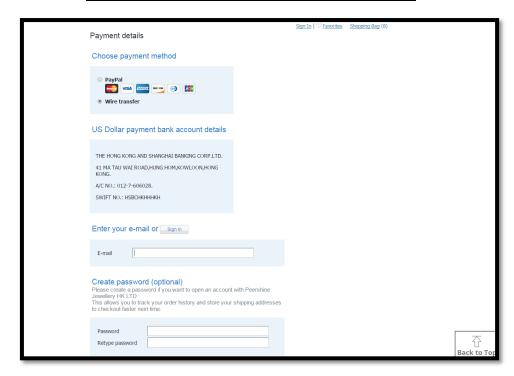
A. Select PayPal as your payment method, and enter your e-mail address.



Step 11.

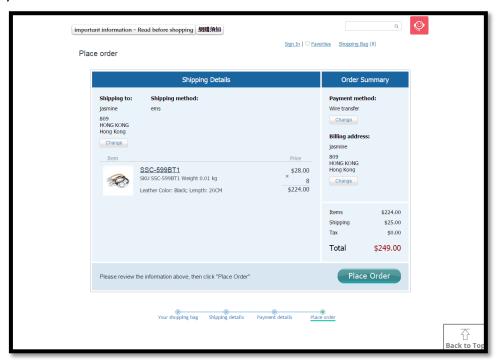
A. Enter all your Payment Details.

Payment Method - Wire Transfer



Step 12.

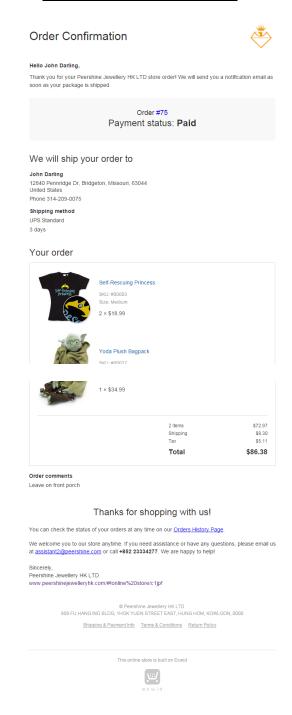
A. Choose Payment Method as Wire transfer. Our Bank account details will be shown.



Step 13.

A. You will go to the "Place Order" Page. Your shipment will be send out once we received your payment. **Order is not be paid in 3 days will be cancelled.**

Order Confirmation



You will receive an order confirmation e-mail. After that:

- 1. We will auto send an e-mail on the order's status change to inform the customer about the progress in order fulfillment.
- 2. Order Shipped an auto e-mail will be send to you when a tracking number to the order is assigned, or when the order's status is changed to "Shipped" to notify the customer that the purchased items are on their way.

Q&A

1. Why I need to sign-up as member?

As Peershine is a round-service provider, we have many different cooperation with buyer and retailer, to secure our products details for us and our important customer, we set up the membership system to review every

Therefore, only member are allowed to view and shop our products, we could have record they who are interested in our products and follow-up.

2. Why I have to sign up as VIP again as I am already a member?

Membership is different with VIP.

- **-Membership**: could view and shop our products in our E-shop, and receive our newsletter on what's doing promotion, Jewellery Fair details that Peershine will be attending and the updates of Peershine etc.
- **-VIP**: could be approving to enjoy our special discount, you will have our staff to follow up your purchasing. Function on remarks your favorite items and buy our products, all order will be recorded and could be review again.

3. Who should I contact if I have any question?

Our default contact is assistant2@peershine.com. Our admin will reply your order ASAP. We will also look-up our file and check if you have any pass record.

If you already have a sales person all time contacting, please kindly let us know. We will pass your order to the sales person.